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Agenda Item No: 5

Bristol City Council

Minutes of the Cabot Clifton and Clifton East NP

Tuesday 31st U 2015 at 7.00pm

Brunel House, St George's Road, Bristol, BS1 5UY

Partners Present

Councillor Simon Cook

Councillor Barbara Janke

Councillor Charles Lucas (Chair of the Neighbourhood Committee)

Councillor Alex Woodman

Fraser Bridgeford – Chair of the Neighbourhood Partnership/Friends of Brandon Hill

Julian Jones – 10 Unity Street Residents Association/Co-Chair Cabot Forum

Pauline Allen – Kingsdown Conservation Group/Co-Chair Cabot Forum

Dennis Gornall – Hotwells and Cliftonwood Community Association (HCCA)

Wendy Pollard – Richmond Terrace Residents Association (RTRA)

Maggie Shapland – Clifton and Hotwells Improvement Society (CHIS)

Inspector Oliver Cosgrove – Avon and Somerset Constabulary

Officers:-

Kurt James - Neighbourhood Co-ordinator

Patricia Jones - Democratic Services Officer

Neil Terry – Transport Area Manager

Rolling Attendance

	18 th June 2014	14 th Oct 2014	27th Jan 2015	31 st March 2015	23 rd June 2015
Ward Councillors					
Simon Cook	A	A	P	P	
Barbara Janke	A	P	P	P	
Charles Lucas	P	P	P	P	
Christian Martin	P	P	P	A	
Alex Woodman	A	P	P	P	
Mark Wright	P	P	P	A	
Other Members					
Pauline Allen(Cabot Forum Co-Chair)	P	P	P	P	
Malcolm Baker (CDRA)	P	A	n/a	resigned	
Mary Bannerman (RPEA)	P	P	P	A	
Fraser Bridgeford (FBH)	P	P	A	P	
Rosemary Chamberlin (CHBLB)	P	P	P	A	
Linda Ewles (HRA)	A	A	A	A	
Dennis Gornall (HCCA)	P	P	P	P	
Julian Jones (10 Unity Street RA and Cabot Forum Co-Chair)	A	P	P	P	
Mary Lehane (CWI)	A	A	A	A	
Peter Newberry (Governor)	A	A	A	A	
Mike Birkin	P	A	A	A	
Wendy Pollard (RTRA)	P	P	P	P	
Keith Rodgeron/Richard Barnes (ORA)	P	P	P	A	
Inspector Oliver Cosgrove (A&S Constabulary)	P	P	P	P	
Maggie Shapland/Sharon Baker (CHIS)	P	P	P	P	
University of Bristol	P				
Representative from WUF TA	A				
Richard Whitburn (Clifton Forum Chair)	A	A	A	A	
Anne White (RHARA)	A	A	n/a	resigned	

1. Welcome and Introductions

Councillor Janke

The NP noted that this was Councillor Janke's last NP meeting following her decision to stand down as Councillor. Councillor Lucas paid tribute to Councillor Janke, commending her work and dedication to the Clifton ward and to the city of Bristol over many years. She was wished every success as she continued her public service role as a life peer and ambassador for Bristol in the House of Lords.

2. Apologies for absence

Apologies were received from Richard Barnes, Councillor Wright, Keith Rodgerson, Mary Bannerman, Jane Phillips and Councillor Martin.

3. Declarations of Interest

There were none.

4. Minutes - 27th January 2015

AGREED - that the Minutes of the meeting held on 27th January 2015 be confirmed as a correct record and signed by the Chair subject to :-

Some suggested amendments relating to Public Forum and the St George's Primary School discussion.

Matters Arising

Action Sheet

It was noted that the Action Sheet from the last meeting had been reviewed by the Chair and all actions completed with the exception of one.

Shared pedestrian/cycle pathways at Rownham Mead

The Chair reported that a public meeting to discuss the proposals took place last week, but no decisions would be taken until after the elections. A meeting would be arranged for June when there would be opportunity for further input and discussion.

Gas Ferry Lane

The NP considered before and after images of the work currently being undertaken on Gas Ferry Lane involving the lifting and relaying of traditional cobbles. Although not a designated cycle route, it was reported that the purpose of the work was to create a smoother surface and make it more accessible to cyclists. Local residents expressed concern about the lack of consultation and the impact on pedestrians and the appearance of the Harbourside.

AGREED - Sub-Group to consider and develop proposals for improving BCC consultation with the NP before public works impact the local community/different transport modes.

5. Public Forum

Statements were circulated in advance of the meeting.

Andrew King

It was noted that the Christmas Steps Arts Quarter intended to make a request for CIL funding to assist with the implementation of the resulting design from the “Design Your Street” programme.

Maggie Shapland – RPZ Signage in Clifton Village

MS highlighted the issues set out in detail in her statement including :-

- the number of posts/repeater signs excessive in a conservation area and resulting damage to pennant flagstones.
- insufficient use of lamp posts and railings.
- issues of tenants not signing wayleaves.
- officers not responding to questions

The Chair invited Councillor Lucas to comment. He reported that the RPZ team was working under pressure and with limited resources to resolve a number of contentious issues. It was accepted that mistakes had been made and lessons learnt - a number of the issues raised in the statement had already been addressed. It was recognised that the Clifton East scheme could benefit from both the good and bad practice in Clifton Village, but there was general agreement that any outstanding issues in Clifton Village should not result in a delay to Clifton East.

Councillor Lucas added that a full review of the Clifton Village scheme would take place after 6 months and in the meantime a list of outstanding matters was being compiled. Residents were invited to register any concerns through him.

Councillor Lucas indicated he was happy to discuss the concerns expressed by residents of Clifton East outside of the meeting.

AGREED:-

- (1) A relevant officer from RPZ Team to attend the next meeting Of the CC&CE NP following the 6 month review meeting in Clifton Village.**
- (2) Neighbourhood Co-ordinator to liaise with the relevant resident's associations and facilitate a process for obtaining a response from BCC to the questions and issues raised by residents.**

6. Highways Maintenance Budgets Decision Making

Neil Terry, Transport Area Manager reported that the spending decisions relating to carriageway surface dressing and footway resurfacing would be made by officers with effect from April 2015.

The reasons for the new approach, set out in detail in the report, were based on making best use of the money available by working out what repairs need to be carried out and when. A new Transport Asset Management Plan (TAMP) would facilitate this using survey data to identify defects. NPs would continue to be involved and put forward schemes for inclusion in the work programme. It was understood that a contact form was being developed for this purpose.

NT provided an update on the delivery of existing schemes and backlog. Reference was made to the redirection of £500K towards the implementation of the schemes proposed by Bristol's NPs, as notified at the last meeting. The point was made that most of the schemes were already funded but lacked capacity and the resources for design work.

It was anticipated that the CC&CE NP schemes would be completed over the next 18 months utilising agency staff and the new delivery model. Progress on delivery will be reported through the BCC Traffic Choices website Tracker pages and reported at NP meetings.

Pembroke Road

Officers were looking at introducing the zebra pedestrian crossing near to the junction with Apsley Road. Councillor Cook reiterated his comments from the last meeting that the crossing needed to be close to the doctor's surgery.

Bus Station drop off bay

Section 106 funded scheme linked to the redevelopment of the Bus Station – the Magistrates Court had objected on security grounds.

Woodland Road and Tyndall's Park Road

The university remained agreeable to a contribution, however there was likely to be a shortfall in the funding needed to complete the scheme.

Christmas Steps

Since the last meeting, it had been established that work to the central handrail presented a problem for English Heritage.

Princess Victoria Street

NT agreed to look into MS's complaint about the damage to cobbles and drain covers caused by tarmac – possibly patching work in advance of complete resurfacing.

As part of a general discussion:-

- It was noted that Bristol University had taken over the old Habitat building. Concern was expressed that a large increase in students crossing the zebra crossing on Queens Avenue (at the junction with Queens Road) would cause road safety issues and congestion. It was suggested that Laurence Fallon in Transport Development Management would be able to confirm if any action was being taken in this location from a Planning perspective.
- A resident reported that Queens Road/Top of Park Street was an accident hotspot for pedestrians and cyclists.
- It was confirmed that the contact form would be the correct way of reporting an issue such as uneven pennant flagstones (which were hazardous for the elderly).

AGREED:-

(1) Neil Terry to look into the complaint about damage to cobbles and drain covers caused by tarmac on Princess Victoria Street.

(2) Laurence Fallon in Transport Development Management to confirm if any remedial highway safety action was being taken in relation to the Queens Avenue crossing.

7. Community Safety Update

The Chair welcomed Inspector Oliver Cosgrove to the meeting.

Reference was made to the following in his verbal report:-

- He shared the role of Neighbourhood Manager for the CC&CE NP area with Inspector Mark Runacres. This involved 91 beat staff and PCSOs who could be moved around as appropriate.
- Crime figures:-
 - Crime reports down 16%
 - Robbery up 19%
 - Theft from motor vehicles down 25%
 - Bicycle theft up

- The reduction in crime reports was promising given crime was up as much as 16% in other areas. Staff numbers remained the same and there should be no change in Neighbourhood Policing delivery. Any issues should be reported to OC or MR.
- The 19% increase in robberies was largely the result of a spike in robberies in Castle Park involving a gang and attacks on lone females. Arrests had been made and prosecutions were in progress but additional resources for this area were still being sought.
- The RPZ scheme and resulting reduction in commuters had led to a decrease in thefts from motor vehicles.
- Tackling the increase in bicycle thefts included the use of a tracking saddle and CCTV.
- Covert tactics were being used to identify the pattern of thefts from shops in Broadmead including the trading of merchandise in St Pauls to support drug habits. This was a big piece of work and required the collaboration of all the beat managers.
- Rough sleeping was up and diversion work including treatment and housing was key. It was noted that various supported housing schemes existed and BCC and Safer Bristol could provide more information. It was agreed that the relevant numbers should be provided to the Police to publicise. It was acknowledged that arrest was generally counter-productive and a last resort for the Police.
- Violent crime and night time economy. BCC was taking the lead on a training course for Park Street security staff. In line with this, an additional dedicated resource of 1 extra sergeant and 2 constables had been made available to cover Park Street and Queens Road.
- Road safety was now one of the Police and Crime Commissioner's priorities. Reference was made to Community Speed Watch, a locally driven initiative where members of the community work with the Police to monitor speeds of vehicles using speed detection devices. Road safety had also been picked up in the Neighbourhood Plan.

- Neighbourhood Watch newsletter – members of the NP can be included in the circulation. OC would provide details.
- OC and the Chair would consult to agree on a standard reporting format for Police reports to the NP.

The Chair also provided the following updates:-

- He would be standing for election as NP Chair for the 15/16 municipal year. Anyone who wished to take on the role of Vice-Chair or assist generally with the work of the NP should contact the Neighbourhood Co-ordinator, Kurt James.
- The NP considered the approach to tree planting developed by the Environmental Sub-Group and set out in detail in the slide presentation. The Chair outlined the costs involved (based on £150,108.40 in Section 106 funding), the approach to planting and how the data would be gathered to inform the tree planting plan. Efforts would be made through a variety of channels to engage the public and establish where the trees should be located. As part of the decision process the amenity of every tree suggested would be evaluated. It was noted that the aim was to link in with the Metrobus tree replacement scheme.

The formal decision on spend would be brought back to the Neighbourhood Committee for approval once the plan was finalised. In the meantime the NP agreed to approve the approach as set out.

AGREED – that the approach to tree planting be approved.

8. Neighbourhood Plan Prioritisation

As part of the on-going work to produce a plan and prioritise NP aims and spending over 3 years, representatives had met to agree the broad content of the plan which was now presented to the wider NP for approval.

It was noted that the content was evolving and aimed to reflect the priorities and aspirations for the NP area - sourced from previous plans, partner priorities, local residents, businesses and NP and Forum meetings.

AGREED – that the content of the Neighbourhood Plan be endorsed and used as a basis to inform the allocation of funds subject to the following amendment:-

“anti-social cycling” to be replaced with “anti-social behaviour in shared spaces”.

9. Neighbourhood Coordinator report

KJ made reference to the following in his report:-

- Proposed Community Asset Transfer – transfer of Bristol Citizens Advice Bureau from 12-14 Broad Street to 48 Fairfax Street on a 15 month lease (*Neighbourhood Committee Decision*)

RESOLVED - the Neighbourhood Committee approved the Community Asset Transfer of Bristol Citizens Advice Bureau to 48 Fairfax Street on a 15 month lease (4 Councillors voting in favour).

- Equalities Training – fixed for 28th April at 6pm (Brunel House).
- NP Dates and related Wellbeing application deadlines for the 2015/16 Municipal Year.
- Update on the future of Bristol libraries. The NP recognised the value and purpose of libraries both as a community meeting place and helping with isolation. Councillor Janke emphasised the importance of retaining Clifton Library. It was felt that the closure of Central Library on Mondays was not the right decision as it was used by school children during the week.
- The Mayors Visit on the 21st May – volunteers to assist with this should contact KJ.
- Neighbourhood Forums - updates from 9th February and 23rd February meetings were noted. The new Neighbourhood Officer, Mike Lawlor was now in post.
- Section 106 and CIL Funding - KJ explained how the process for spending CIL and Section 106 funding was the same, but should be rigorously planned and linked to the Neighbourhood Plan priorities once these were finalised.

As reported to the last meeting, a number of Section 106 projects had been delivered but this expenditure had not been drawn down so the available funding was less than reported. Councillor Woodman emphasised the importance of keeping track of the NP's expenditure and ensuring it remained ring-fenced for projects in the CC&CE NP area.

- An analysis of the NP's direct or related expenditure from 2010 to date had been carried out and was available on request.

As reported to the last meeting, a number of Section 106 projects had been delivered but this expenditure had not been drawn down so the available funding was less than reported.

AGREED:-

- (1) Date for Equalities Training at Brunel House to be noted – 28th April at 6pm.**
- (2) NP dates for 2015/16 and related Wellbeing application deadlines approved as follows:-**
 - **23rd June at 7pm (Wellbeing deadline 15th May)**
 - **13th October at 7pm (Wellbeing deadline 4th September)**
 - **26th January at 7pm (Wellbeing deadline 4th December)**
 - **29th March at 7pm (Wellbeing deadline 19th February)**
- (3) Volunteers to assist with the Mayors Visit to contact Kurt James.**
- (4) Neighbourhood Forums updates from 9th February and 23rd February meetings noted and agreed that Mike Lawlor should be invited to attend NP meetings.**
- (5) The current balance of Section 106 and Community Levy Infrastructure funding to be noted – respectively £788,125.33 and £258,601.21.**

10. Wellbeing Report

The Neighbourhood Committee considered a report from the NP Coordinator setting out the recommendations from the Wellbeing Sub-Group for the allocation of Wellbeing funding totalling £11,572.00.

The NP noted the Wellbeing Fund balance of £12,449.00.

Approval was sought for the following applications circulated in advance of the meeting:-

Organis ation	Amount Requested	Recomme nded Award
Ambra Vale Residents	£432.00 - to fund 4 hanging flower baskets to be placed onto the lamp-posts in Ambra Vale	£432.00
Jacobs Well Traders Associati on	£2,500 - to fund hanging baskets along the area to improve the appearance for residents and visitors alike.	£2,500.00
Park Street Traders and Business Associati on	£3,000 - we are looking to improve the digital and online presence of Park Street Events and the surrounding area by enhancing the current work undertaken via our websites (http://www.parkstreetevents.com , http://www.bristolparkstreet.co.uk) and social media profiles.	£1,500.00
Universit y Heritage Volunte ering	£2,000 - using historical records and archaeological techniques, such as limited excavations and geophysical surveys, we will research earlier phases of the Clifton Hill garden throughout its known history. We aim to deliver a new garden which will be inspired by the garden's previous multi-layered history. We envisage this will involve the recreation of paths and the restoration of one of the turrets (follies which pre-date the house itself)	£2,000.00

	We also plan the introduction of historically appropriate plantings and the creation of a woodland area to encourage bio-diversity.	
Cornwal lis Crescent Communi ty Associat ion	£1680 - to fund 10 hanging baskets	£1,680.00
Friends of the Green	<p>£3,039.72</p> <ul style="list-style-type: none"> • Mount hanging baskets on 10 lampposts in Ambra Vale East, Ambrose Road, Church Lane, Argyle Place and Clifton Wood Crescent. • Equip 5 additional lampposts in Church Lane and Clifton Wood Road with hanging baskets. • Spread woodchip on the paths on the Town Green to provide non-slip, safe and mud-free surface. • Mulch recently planted ferns and Heliobores on the slopes at the rear of the Town Green with 'Bracken Down' to increase soil fertility and suppress weed growth. • Install Sedum green roofs on the sheds on the town Green. 	£1,890.00
Hotwells and Cliftonw ood Communi ty Associat ion	£570.00 – to fund the construction of a rainwater harvesting facility at Cumberland Piazza in Hotwells.	£570.00
Park Street Events	£2,540 - on Saturday 1 August (or Sunday 2 August), Park Street Events will host Bristol Sports Day on College Green. Combining a traditional school sports day with popular team events and activities such as cycling, hockey,	£1,000.00

	football, athletics, and rowing.	
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Following discussion, on being put to the vote (unanimous unless otherwise indicated), the Neighbourhood Committee:-

RESOLVED –

- (1) Application from Ambra Vale Residents approved in the amount of £ 432.00.
- (2) Application from Jacobs Well Traders Association approved in the amount of £2,500.
- (3) Application from Park Street Traders and Business Association refused at this time on the basis that a number of previous applications had been successful dating back to 2010.
- (4) Application from University Heritage Volunteering approved in the amount of £2,000 subject to guaranteed public access to the garden *(the organisation to provide number of days open and these to be advertised)*
- (5) Application from Cornwallis Crescent Community Association approved in the amount of £1,680.00.
- (6) Application from Friends of the Green approved in the amount of £1,890 (part funding as recommended).
- (7) Application from Hotwells and Cliftonwood Community Association approved in the amount of £570.00
- (8) Application from Park Street Events refused at this time on the basis that a number of previous applications had been successful dating back to 2010.

11. Any Other Business

Bristol 10K Sunday 31st May 2015 – the Portway would be closed.

Portway Sunday Park for Green Capital 2015 – there were proposals to use the Portway for a wide variety of public uses on the 5 days it would be closed for existing planned events.

Open Hustings – 22nd April 2015, Holy Trinity Church, Hotwells

Brandon Hill Tree Trail – launch is Tuesday 19th May 2015

12. Date of next meeting

- AGM Tuesday 23rd June 2015 (Venue TBC).

(The meeting ended at 9.05pm)